

ALCOHOL POLICY

The Funding Guidelines state that events funded with student fees must be open to all students. The legal drinking age of 21 in the state of New Jersey excludes more than 60% of the undergraduate student body from attending an event where alcohol is being served. For this reason, among others, student fee money may not be used to purchase alcohol.

An organization's revenue funds can be used to fund an event where alcohol will be served only if members of the organization are of legal drinking age and student fee money was not used to generate the revenue.

All advertising and tickets for the event must include a statement that proof of legal drinking age will be required to attend the event.

Before the event takes place, each student organization is expected to designate at least one member who will be responsible for insuring adherence to the alcohol policy, applicable laws and regulations. This individual must attend an Alcohol Education Program scheduled by the Dean of Student's office and OCI. The Alcohol Education Program will be scheduled during the first two months of the fall semester. Contact the Assistant Director for the exact dates and times.

An Alcohol Approval Form must be completed by a member of the organization prior to any event where alcohol is being served. Forms may be obtained and must be returned to the Coordinator.

Additional policy requirements are as follows:

■ ALCOHOLIC BEVERAGE POLICY

In accordance with the existing laws of the State of New Jersey and regulations of Rutgers, The State University, no alcoholic beverages will be served or sold to any individual less than 21 years of age. All other laws of the State of New Jersey and Rutgers, The State University will be observed.

1. Beer and wine may be served at an event according to the policies and procedures stated herein.
2. No student activity fees may be used for the purchase of alcoholic beverages or for the purchase of permits to sell alcoholic beverages.
3. If an organization intends to sell alcoholic beverages, a special license must be obtained from the State of New Jersey. Copies of the application and certified check used to pay for it must be attached to the reservation contract before that

contract will be signed. Contact the Associate Dean/Director of the Campus Center for any additional information.

4. For the purpose of the policy, if alcoholic beverages are given away at the event, and any charge is connected with attendance, including entertainment charges, donations, etc., the alcoholic beverages will be considered to be "sold".
5. The officers and members of an organization are hereby made aware that if the organization sells or gives away alcoholic beverages at an event they sponsor:

5a. The officers and members are responsible for appropriate federal and state taxes (particularly IRS form 11)

5b. The officers and members may be liable for personal or property damages arising from use, including damages caused by or sustained by an individual who becomes intoxicated and causes damages at other location.

6. Whenever alcoholic beverages are served or sold, non-alcoholic beverages and food must also be available according to the following ratios:

6a. At least 25% of the total food and beverages budget must be spent on food. If beverages are for sale, the food may be sold, but must be available to be sold in the amount specified.

6b. At least 25% of the total food and beverage budget must be spent on non-alcoholic beverages.

If beverages are for sale, they may be sold, but must be available for sale in the amount specified.

6c. Non-alcoholic beverages must be available at the same place, in an equally attractive variety to the alcoholic beverages and must be displayed with equal prominence as the alcoholic beverages.

7. At any event where there is service of alcoholic beverages, the sponsoring organization must at the discretion of the CCC pay for the services of a door person responsible for checking I.D.'s. This person will be hired by the Campus Center.
8. Sale or service of alcohol must be discontinued one hour prior to the anticipated end of the event.
9. When tickets are being sold for an event at which alcoholic beverages will be available, those tickets must be available to RU-C students at least one week before they are available to anyone else. All other University and college regulations relating to the sale of tickets also apply. All tickets must include the statement "Proof of Legal Drinking Age Required."
10. Advertising must include information that proof of age is required for admittance; and information whether the event is open to the public, the RU community, or a specific organization or group.

10a. Heading should emphasize the nature of the event, the date and time, location, availability of tickets and, alcoholic beverages service. All advertisements must note the availability of non-alcoholic beverages and food, as prominently as alcohol.

10b. Advertising of the event may commence only after OCI had approved it.

10c. If a special license or permit is obtained, state law requires that the permit number appear on all advertising and tickets.

11. Persons determined to be intoxicated shall no longer be served. Disruptive individuals shall be removed from the building. These determinations are the responsibility of the event sponsors but may also be made by the CCC Staff.
12. All events where alcohol is served or sold must have University Police present in appropriate number to the number in attendance.
13. "All you can drink," (or "Open Bar") tailgating events have no educational or social value. They may not be held.
14. Failure to comply with these policies shall result in the loss of privilege to use alcohol beverages at student events for a period of one calendar year. Appeals to this penalty shall be made to the Office of Student Affairs.

■ GENERAL STATEMENT

The University policy on the use of alcoholic beverages establishes a general framework for specific present and future campus or college rules and regulations on the use of alcohol. However, in addition to the establishment of basic policies and regulations, much remains to be considered concerning the use of alcoholic beverages at Rutgers, The State University of New Jersey. It must be recognized that here, as in society at large, the rational and responsible use of alcoholic beverages depends upon forms of teaching, conditioning, and social pressure which go beyond the purview of formal policies regulations. Nevertheless, it may be said generally that the University expects its members to demonstrate respect and regard for the rights, property and persons of all individuals; to take responsibility for their own actions; and to act to reduce risks of damage and harm.

In terms of regulation it may also be pointed out that the University enforces a prohibition of the use of alcoholic beverages in the athletic facilities of the University and other specific restrictions. Any exceptions to these rules must be expressly authorized by the senior vice president and treasurer. In addition, in order to discourage abuse of alcoholic beverages and assist those already in trouble, a program of alcoholic education and training and an alcoholic assistance program (for those with alcoholic related problems) have been established at the University.

As a further guide to responsible use of alcohol, members of the University community are urged to observe the following practices when alcoholic beverages are served:

- A. Provide an equal quantity of non-alcoholic beverages at the same place in an equally attractive variety.
- B. Provide food in sufficient quantity for the number of persons present.
- C. Discontinue the sale or service of alcohol for a reasonable period of time prior to the anticipated end of the event (minimally one hour before the end of the event).
- D. In any advertisement, note the availability of non-alcoholic beverages and food.
- E. Provide for supervision by persons who have a demonstrable awareness of the regulations and the techniques to reduce risk and/ or those who are so trained by the University in an effort to insure successful compliance with applicable laws and regulations.

In any group where alcoholic beverages are served, it is expected that at least one person designated by the group will be responsible for insuring adherence to the guidelines.

It is expected that the above guidelines will be incorporated in the regulations of the colleges and campuses. Further guidance is available in the Report of the Committee

on Alcohol which may be obtained from the Office of the Assistant Vice President for the Student Life Policy and Services and/ or from the University's Coordinator of Alcoholic Education and Training.

■ POLICY STATEMENT

1. The sale, service, possession and consumption of alcoholic beverages on the Rutgers university campuses are regulated by federal and state laws and by local ordinance. All members of the University community are obligated to obey these laws, regulations and ordinances. The University does not have the authority to alter the laws or secure exemption from them. Members of the University are individually responsible for determining how applicable laws, regulations and ordinances apply to them and for obeying them.
2. The use of alcoholic beverages at social functions on the Rutgers University campuses is restricted to those functions open to members of sponsoring organizations and their invited guests where service of alcohol is restricted to those of legal drinking age as defined by pertinent New Jersey statutes. Such functions must be restricted to areas designated by the deans, provosts, or senior vice president and treasurer. In all cases, state laws governing the dispensing of alcoholic beverages must be observed.
3. Admission fees may be used to purchase alcoholic beverages in connection with a sponsored activity unless the consumption of such beverages is otherwise limited by college or campus -level regulations, provided that student organizations are sensitive to the fact that many students cannot or choose not to drink because of the provisions of law or for other reasons. Event organizers should make appropriate accommodations for such students.
4. Departmentally-allocated funds may not be used for the purpose of purchasing alcoholic beverages destined for personal consumption.
5. The provosts and deans of several campuses and colleges, following standard procedures and including consultation with the affected bodies, will develop and issue, from time to time, such regulations on the use of alcoholic beverages in the University community as they deem necessary in accordance with the policies above stated. Uniformity in regulations on all campuses and colleges is desirable but not mandatory.

